



GREENE
WORLDWIDE
TRANSPORTATION

Credit Card Authorization Form (CCOF) Requirements

Greetings,

We are pleased that you have decided to travel with Greene Worldwide Transportation (GWT) for your upcoming Prom! Please review requirements and make sure everything is completed **prior** to sending back to us avoid any delays or non-approval of the request.

Please submit to INFO@GCLLIMO.COM or FAX 404.875.0076

Please note: Prom Deposit is only refundable if trip is cancelled 2weeks/14days prior to reservation date and time. Should you choose to cancel after this time you will forfeit your deposit.

- Application must be completed in detail – including billing information and contact information for card holder.
- Signature of the card holder **must** match card copy and is required – gives authorization for direct bill to the credit card (must be the card holder signature). Electronic signature allowed – must match copies.
- Clear readable copies of the credit card (front and back).
- Signature verification: photo ID –required on personal credit cards and corporate cards that have not been signed. Signature on documents must match signature on CCOF Application or CCOF will not be approved.
- Booker/passenger **must** confirm receipt of application and its approval prior to trip date – sending CCOF does not = Approval.

Greene Worldwide Transportation

CREDIT CARD TELECHARGE REQUEST LETTER OF AUTHORIZATION

I hereby authorize Greene Worldwide Transportation to place charges for service on the credit card listed below:

Please Check: _____ **Prom Deposit** – Credit Card billed for 2hr deposit.

_____ **Event Telecharge** – Authorized to charge credit card for reservation(s) listed below.

Please circle the appropriate credit card:

American Express Visa Master Card Discover JCB Diners Club

Credit Card #: _____ Exp Date: _____ Security Code: _____

Name as it appears on Card: _____

Cardholder Signature REQUIRED: _____

Date Signed: ___/___/_____

SIGNATURE ABOVE MUST MATCH SIGNATURE ON THE CARD COPIES!!

Company / Individual Name: _____

Billing Address: _____

Email Address: _____

Office Phone #: _____

Cell Phone #: _____

Fax #: _____

Confirmation/Reservation #: _____

PLEASE CHARGE DEPOSIT

\$ _____

PHONE # 404 875-3866

TOLL-FREE # 1-888-425-5466

eFax # 404 875-0076

GREENE WORLDWIDE TRANSPORTATION

1359-B ELLSWORTH INDUSTRIAL BLVD, ATLANTA, GA 30318

SUBMIT VIA EMAIL: INFO@GCLLIMO.COM

ATTN: RESERVATIONS